

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

July 1, 2003

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FROM: PETER R. HILLS, Fire Chief/Fire Warden
San Bernardino County Consolidated Fire District

**SUBJECT: FEMA SUPPLEMENTAL GRANT FOR CITIZEN CORPS AND COMMUNITY
EMERGENCY RESPONSE TEAM (CERT)**

RECOMMENDATION: Acting as the governing body of the San Bernardino County Operational Area (OA):

1. Authorize Peter R. Hills, Fire Chief/Fire Warden to accept a grant award in the amount of \$51,991, from the Federal Emergency Management Agency (FEMA), through the Governor's Office on Service and Volunteerism under the FEMA Fiscal Year 2002 Supplemental Grant for Citizen Corp and CERT.
2. Direct the Auditor/Controller-Recorder to make the fiscal year 2003/04 budgetary adjustments as follows (4 votes required):

<u>Description</u>	<u>Accounting Codes</u>	<u>Amount</u>
Increase State Grant Revenue	SKX 106 600 9095	\$51,991
Increase Salaries and Benefits	SKX 106 600 1010	\$ 6,091
Increase Service and Supplies	SKX 106 600 2130	\$45,900

BACKGROUND INFORMATION: In Federal FY02, a supplemental grant was made available from FEMA, for Go Serve Citizen Corps programs. Citizen Corps programs are sponsored by the Department of Justice, Federal Emergency Management Agency (FEMA), and the Department of Health and Human Services. The program was initiated under the Federal government and FEMA for FY 2002. Its mission is to have every American participate in community and family safety by creating Citizen Corps Councils to tailor activities to the community and to provide management and oversight.

On March 18, 2003 the Board approved an application submittal for the FEMA Supplemental Grant for Citizens Corps and Community Emergency Response Team (CERT) Program Grant. Approval for the grant was received from the State Office of Emergency Services on April 28, 2003. The County Fire Department-Office of Emergency Services, functioning as the Lead Agency for the Operational Area, will administer the grant. The grant funding will support a program which involves the formation of Citizen Corps Councils and expansion of CERT training. The program is required to include an optional creation of one Citizen Corps Council in each town/city in the County who would have oversight responsibilities for the activities related to the program in the jurisdiction.

Approval of these recommendations authorize Peter R. Hills Fire Chief/Fire Warden to accept a grant award, in the amount of \$51,991, that will enable the implementation of a standardized Citizen Corps and CERT program for the County of San Bernardino, and authorize related budgetary adjustments.

REVIEW BY OTHERS: This item has been reviewed by County Counsel (Deputy Dennis Tilton) on June 6, 2003, and the County Administrative Office (Wayne Thies, Administrative Analyst) on June 20, 2003.

Record of Action of the Board of Supervisors

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REVIEW BY OTHERS: This item has been reviewed by County Counsel (Deputy Dennis Tilton) on June 6, 2003, and the County Administrative Office (Wayne Thies, Administrative Analyst) on June 30, 2003.

FINANCIAL IMPACT: The total grant award is \$51,991. The amount allocated for administration is \$6,091 with the remaining \$45,900 supporting the purchase of equipment and supplies associated with CERT response kits. There is no match or cost share required.

SUPERVISORIAL DISTRICTS: All Districts

PRESENTERS: Peter R. Hills (909) 387-5974
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